

## Rakhine CCCM (and NFI) Cluster Coordination Meeting

**Date:** Wednesday 29<sup>th</sup> September 2016      **Chair:** Richard Tracey (CCCM/NFI Cluster Coordinator)  
**Time:** 10:00 AM - 11:30 AM      **Participants:** UNHCR (4), IOM (1), DRC (2), LWF (2) NRC (1), RI (2)  
**Venue:** UNHCR FO, Sittwe      **Minutes:** UNHCR

Agenda item	Discussion	Action/Actor	Due date
<b>Introductions</b>	<ul style="list-style-type: none"> <li>The meeting was opened by CCCM / NFI Cluster coordinator (CC), Richard Tracey who warmly welcomed participants, presented the agenda and reviewed action points of previous meeting.</li> </ul>		
<b>Minutes</b>	<ul style="list-style-type: none"> <li>Minutes of the CCCM Cluster meeting of 15<sup>th</sup> August 2016 approved without further amendments</li> </ul>		
<b>Operational Updates LWF</b>	<ul style="list-style-type: none"> <li>Organizing regular monthly meeting with CMCs and community groups to raise the issues in the camps and to improve service provision.</li> <li>Organizing regular Camp level Inter-agencies Meetings with CMC, Community Group's Representatives, Government Focal Points and service providers to raise the issues, share proposed activities and to update the planning of service providers. Levels of participation from women's group, youth groups and RSG is quite positive.</li> <li>Updated monthly population data in the camps and shared with partners.</li> <li>Updated camp level information and data and posted on the CCCM's notice boards.</li> <li>Organized bilateral meetings with SI and Oxfam to conduct Global Hand Washing Day as well as to discuss community mobilization within IDP camps.</li> <li>Conducted regular service monitoring in the camps including mobile data collection.</li> <li>Conducted workshop for CMC about their roles and responsibilities and their relationship between camps based incentive workers.</li> </ul>		
<b>Operational Updates NRC</b>	<ul style="list-style-type: none"> <li>Conducted trainings for CMCs and services providers in TKP &amp; MTN camps.</li> <li>Household profiling exercise -Completed in TKP; Ongoing in MTN. MTN has two CMC groups controlling it and the second CMC didn't agree to conduct the HH survey. An agreement was reached after the CMC realised IDPs would receive NFIs after the HH profiling. HH profiling will be completed in MTN next week.</li> <li>NFI distribution completed for 973 HH. An additional 3 HH are being verified as IDPs before receiving NFIs.</li> <li>CC questioned whether NRC had obtained RSG permission for the NFI distribution as all NFI distributions must be approved by the Coordination Centre. NRC explained that they had approval by State Director of RRD who whom</li> </ul>	<ul style="list-style-type: none"> <li>NRC to report the NFI distribution in TKP &amp; MTN</li> </ul>	

	NRC has an MoU. CC explained that in Rakhine State no NFI distributions should take place without the approval of the Coordination Centre (in effect, the Security Minister or the State Secretary)	to the Coordination Centre (via RRD?)	
<b>Operational Updates IOM</b>	<ul style="list-style-type: none"> <li>As with Kachin State, IOM are gathering contact information in order to conduct a Knowledge Attitudes and Practices (KAP) survey on capacity building training of CMAs and RSG in Rakhine State.</li> <li>IOM informed partners that they will conduct a workshop on Thursday 6<sup>th</sup> October to discuss the methodology for the training.</li> <li>Shared information that IOM plan to have a bilateral meeting with NRC on capacity building.</li> <li>LWF suggested to IOM to organize a training for all government State Level Camp Focal Points because most of them have only held the position for less than 3 months and subsequently, required orientation into the CCCM Cluster.</li> <li>DRC asked whether IOM had any plans to continue DRR activities in IDP Camps. IOM explained that they do not have a DRR budget to continue these activities.</li> </ul>	<ul style="list-style-type: none"> <li>IOM to hold workshop discussing the capacity building of CMAs and RSG staff on Thur 6<sup>th</sup> Oct</li> </ul>	
<b>Operational Updates RI</b>	<ul style="list-style-type: none"> <li>Held a meeting with Taung Pa CMC (Myebon) on 22<sup>nd</sup> September.</li> <li>Reported that 25 households have returned to Taung Paw IDP camp who require adding to the food list.</li> <li>Shared information that RI will soon update the household list in Taung Paw camp.</li> <li>Reported that IDPs are complaining that government teachers haven't been attending schools in Taung Pa.</li> <li>Reported that many IDPs are suffering from water-washed illnesses such as eye illnesses. They also reported that many elderly people are suffering from hernias.</li> <li>RI reported that IDPs have not received WASH hygiene kit consumables this month.</li> <li>RI plan to separate the latrines and make them gender-segregated.</li> <li>RI shared that they are planning to extend the CFS because the current space is too small for the number of children in the camp.</li> <li>RI informed that they are also planning to collect the data for students from Grade 1-4.</li> </ul>	<ul style="list-style-type: none"> <li>RI to report increase of 25HH to WFP</li> <li>RI to report education issues to Unicef</li> <li>RI to report health issues to WHO</li> </ul>	
<b>Operational Updates DRC</b>	<ul style="list-style-type: none"> <li>DRC explained that Courtney will be changing roles within DRC and that Leanne is now promoted to the position of CCCM officer and will be replacing Courtney as a focal point for the CCCM Profiling Exercise</li> <li>Reported that DRC have already finished the recruitment of outreach workers ensuring a harmonized approach by following the LWF model.</li> <li>Ongoing regular programming activities such as support to community-based groups.</li> <li>Conducted a training on humanitarian accountability for CMCs and community groups in IDP camps.</li> <li>Shared information that DRC have begun collecting data using the CCCM monthly monitoring tool.</li> <li>Organized regular field level coordination meetings in all DRC managed camps with services providers.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Conducting activities in camps on DRR and social activities</li> <li>• DRC requested support from the Shelter Cluster for RSG approval for the construction of CCCM offices in BDP-2 and DP.</li> <li>• Shared information that they are renovating the warehouse in Say Tha Mar Gyi IDP camp and have plans to conduct a workshop for the CMCs next week.</li> <li>• Reported that DRC are in the process of updating HH lists in KNP as the WASH list vs the CCCM list is leading to some HH receiving up to 3 hygiene kits per delivery.</li> <li>• DRC reported that they have collected monthly data for September and will send to CCCM IM next week for compilation.</li> <li>• DRC plan to implement a pilot project for solar lighting in lamps for areas posing a high protection risk in Dar Paing and Say Tha Mar Gyi IDP camps.</li> <li>• DRC reported that many of their camp based staff regularly receive threats and intimidation from CMCs particularly regarding the recruitment of DRC camp-based staff.</li> </ul>	<ul style="list-style-type: none"> <li>• DRC to present proposal to Shelter Cluster (30/9/16)</li> <li>• DRC to work with WASH Cluster on agreeing beneficiary numbers for KNP</li> <li>• CC to raise the issue of intimidation by CMCs to State Secretary</li> </ul>	
<b>CMC Reform</b>	<ul style="list-style-type: none"> <li>• CC reported that RCO, UNHCR/CCCM &amp; OCHA requested a meeting with CM and SM following the first meeting of the Coordination Centre to discuss CMC reform. To date, the RSG have not been available to meet. However, the issue will be followed-up by UNHCR at the second meeting of the coordination centre today at 4pm (29/9/16).</li> <li>• CC will meet with UNHCR on 30<sup>th</sup> Sept to strategize on how to take the CMC reform process forward.</li> </ul>		
<b>Ah Nauk Ywe Issues</b>	<ul style="list-style-type: none"> <li>• CC reported that at the meeting of the coordination centre (17<sup>th</sup> Sept) the RSG said they will hold a meeting with CCCM Cluster, UNHCR and OCHA to discuss ways to resolve the conflict in ANY. To date this meeting has not taken place. CCCM Cluster will request CM &amp; SM to address the issues of land compensation in the camp and to promote representation of both IDP groups on the CMC. They will also request the RSG to review the security arrangements in ANY.</li> <li>• CC reported that UNHCR, OCHA and LWF have been working collaboratively to conduct a stakeholder/conflict analysis in ANY camp. An NGO specializing in conflict analysis has been identified (CDA) and money raised for a ToR which will attempt to train participants from all CCCM partners in order for the tool to be rolled out in all IDP camps over the next dry season. CC welcomed partner feedback on the ToR.</li> </ul>	<ul style="list-style-type: none"> <li>• LWF will share the ToR with CCCM partners.</li> </ul>	
<b>Strategy Workshop</b>	<ul style="list-style-type: none"> <li>• Partners agreed to organize the CCCM/NFI Strategy workshop on 11<sup>th</sup> October 2016</li> <li>• CC will send separate email to partners for the nomination of the participants. In particular, the CC would like to receive of key RSG counterparts that CCCM partners would like to attend</li> <li>• CC will organise a planning meeting next week for the strategy workshop</li> </ul>	<ul style="list-style-type: none"> <li>• CCCM partners to nominate participants from both their agencies and from RSG (max 12).</li> </ul>	

<b>Information Management</b>	<p><u>CCCM Monthly Monitoring Tool</u></p> <ul style="list-style-type: none"> <li>• CC reported that the CCCM/UNHCR IM team will visit Rakhine State next week to finalize the format of the monitoring tool and to develop a roll-out plan with partners.</li> <li>• CC explained that the tool is currently reporting beyond the needs/scope of CCCM partners and suggests a rethink in the information to be collected and for what purposes.</li> </ul> <p><u>Camp Profiling</u></p> <ul style="list-style-type: none"> <li>• DRC reminded partners that Stephanie Matti, the CCCM profiling coordinator, arrived in Rakhine 2 weeks ago and has been conducting bilateral meetings with partners and making field visits in Sittwe and Pauktaw Townships</li> <li>• CC reported that the first draft of the questionnaire is almost complete and that a meeting will be conducted on Mon 3<sup>rd</sup> Oct to finalize the questionnaire with TWiG partners.</li> <li>• After the first draft is endorsed by CCCM Profiling TWiG partners, CC will start the process of obtaining State Level cabinet approval for the exercise</li> <li>• IOM will have separate meeting with the CCCM Profiling Coordinator to discuss how the JIPS supported profiling exercise and IOM's DTM can be harmonized.</li> </ul>	<ul style="list-style-type: none"> <li>• Will have separate meeting on Tuesday Morning to discuss Information management.</li> <li>• IOM will update.</li> </ul>	
<b>NFI</b>	<ul style="list-style-type: none"> <li>• CC suggested partners to standardize and harmonize an NFI Cluster assessment tool rather than for each agency to use separate tools.</li> <li>• NFI Strategy to be discussed in the planning meeting on 3<sup>rd</sup> Oct for the CCCM/NFI strategy workshop</li> <li>• LWF reported that SI distributed kitchen sets in Nget Chaung-1&amp;2 and that IDPs demand mosquito nets urgently.</li> <li>• NRC distributed 973 NFI kits in TKP &amp; MTN camps.</li> </ul>	<ul style="list-style-type: none"> <li>• Partners will share their NFI assessment Tools with CC who will compile for 3/9/16</li> </ul>	
<b>AOB</b>	<ul style="list-style-type: none"> <li>• UNHCR requested to CMAs to share the minutes of Camp Level Interagency Meeting in soft copy to Haymar (<a href="mailto:waihnin@unhcr.org">waihnin@unhcr.org</a>) because it is not always possible for her to attend all meetings.</li> </ul>	<ul style="list-style-type: none"> <li>• CMAs to share minutes of camp based meetings with Haymar.</li> </ul>	

#### Next CCCM Cluster Meeting:

Date: Wednesday 29<sup>th</sup> October 2016

Time: 10.00 AM - 12.00 AM

Venue: UNHCR Field Office, Sittwe

Chair: Richard Tracey (CCCM Cluster Coordinator)

#### Participants List

	Name	Agency	Email	Mobile
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